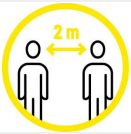




BILFINGER

CORONAVIRUS

GUIDING PRINCIPLES FOR WORKING ON SITE



1

Keep at least two meters apart when possible. Do not congregate in smoking shelters, cabins, workbenches or other areas where people socialize.



2

Minimize in-person meetings by using online conferencing, email or the phone when possible. Think about staggering the team and selection of suitable locations for briefings to facilitate social distancing.



3

Any required in-person meetings should be short, in a meeting room where people can sit at least two meters from each other.



4

Avoid personal contact where possible, especially shaking hands. Try not to touch your face with your hands. If close proximity working is required ensure appropriate PPE is provided as per the supporting Risk Assessment.



5

Avoid using elevators whenever possible. If it is absolutely necessary, the elevator should only be used by one person at a time.



6

Prevent germs from spreading. Due to the possibility of hazardous substances being present on your overalls, please ensure adequate tissues on your person. Cough and sneeze into a tissue and dispose in the bins provided.



7

Wash your hands regularly and thoroughly with soap and water for 20 seconds. Use disinfectants when there is no possibility to wash your hands.



8

Do not eat within the workshop or in a mess room without social distancing measures in place supported by an appropriate Risk Assessment.



9

Walk, cycle or drive a car to work. Avoid public transportation. If you have to use public transport, keep your distance from other passengers, ideally wear a mouth-and-nose protector.



10

Suggest additional and practical ideas to provide enhanced health and safety controls.